REQUEST FOR INTENT

SENeca – SAndusky – WYAndot Schools Only

Fiscal Year 2021 Levy Programs (July 1, 2019 through June 30, 2020)

Request for Intent Issued: March 1, 2020
Request for Intent Due: May 8, 2020

I. Introduction of the School Levy Initiatives
The Mental Health and Recovery Services Board of Seneca, Sandusky and Wyandot Counties (MHRSB) has assisted with implementation and funding of various behavioral health services and programs in the local schools for over ten years. This was a competitive process involving schools, community mental health and addiction providers and other entities providing behavioral health care.

Starting School Year 2020 – 2021 the MHRSB is making available, through a non-competitive process, funding to school districts/local schools specific for behavioral health services (mental health and addiction).

It is the MHRSB’s purpose to have resources for a full continuum of care, to include prevention/education/mental health promotion/stigma reduction, treatment, and recovery support services. MHRSB’s mission is to establish high quality, innovative, cost effective and culturally sensitive mental health and addiction services.

II. Eligible Applicants
Any K-12 school (public, charter or private) in Seneca, Sandusky and Wyandot Counties will be considered. See page two for a detailed list.

III. Conditions
Each school interested in receiving mental health and addiction levy funds must complete, submit to MHRSB or participate in the following:

A. The school’s current behavioral health plan, which includes all behavioral health services currently offered in the local school (K-12). The behavioral health plan shall include all services related to prevention/education, treatment, and recovery support services.

B. The school must identify behavioral health practices in which they are planning to utilize the mental health and addiction levy funds (existing and/or new services). The school could utilize the local levy funds on existing behavioral health services, if the services fall under one of the following categories:
   i. Evidence-based prevention services and curriculums;
   ii. In-school treatment services (provided by a licensed therapist);
iii. Youth Led Prevention activities;
iv. Mental Health promotion activities, suicide prevention and/or stigma reduction.

C. Each school receiving local levy funds is required to participate in and complete the OhioMHAS’ Ohio Healthy Youth Environments Survey (OHYES!) annual assessment (recommended sample size). The MHRSB wants to ensure that planning for behavioral health services is data driven and based on the current needs. The MHRSB will assist each school who is not familiar with this process.

IV. Availability of Funds
The total amount of funds available in Fiscal Year 2021 for the schools is based on a percentage collected from the levies in each county. A $5,000 base amount will be available to each school. The remaining amounts are based on the student population (Ohio Department of Education Fiscal Year 2019 data) as well as the student residence. The projected amounts available per each school are listed below:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bellevue City School District</td>
<td>$29,954.15</td>
</tr>
<tr>
<td>Bridges Community Academy</td>
<td>$7,860.41</td>
</tr>
<tr>
<td>Carey Exempted Village School District</td>
<td>$34,318.00</td>
</tr>
<tr>
<td>Clyde-Green Springs Schools</td>
<td>$43,486.05</td>
</tr>
<tr>
<td>Fostoria City Schools</td>
<td>$31,824.35</td>
</tr>
<tr>
<td>Fremont City Schools</td>
<td>$69,563.70</td>
</tr>
<tr>
<td>Gibsonburg Schools</td>
<td>$20,885.00</td>
</tr>
<tr>
<td>Hopewell-Loudon Schools</td>
<td>$21,933.00</td>
</tr>
<tr>
<td>Lakota Local Schools</td>
<td>$17,474.50</td>
</tr>
<tr>
<td>Mohawk Local School District</td>
<td>$26,701.60</td>
</tr>
<tr>
<td>New Riegel Local Schools</td>
<td>$13,363.25</td>
</tr>
<tr>
<td>North Central Academy</td>
<td>$7,292.15</td>
</tr>
<tr>
<td>Old Fort Local School District</td>
<td>$17,311.00</td>
</tr>
<tr>
<td>Tiffin City Schools</td>
<td>$59,681.20</td>
</tr>
<tr>
<td>Seneca East Local Schools</td>
<td>$23,110.05</td>
</tr>
<tr>
<td>Upper Sandusky Exempted Village Schools</td>
<td>$59,663.00</td>
</tr>
<tr>
<td>Vanguard/Sentinel</td>
<td>$21,017.48</td>
</tr>
<tr>
<td>Woodmore Local Schools</td>
<td>$15,325.25</td>
</tr>
</tbody>
</table>

Each school is expected to “opt-in” or “opt-out” by May 8, 2020. A school submitting a Request for Intent is automatically considered an “opt-in” school. A school that doesn’t Request for Intent by May 8, 2020 is considered an “opt-out school.” Any funds set aside for “opt-out” schools will be re-allocated to the “opt-in” schools, based on the original formula. The final allocated amount for each “opt-in” school will be announced by June 1, 2020.

Any “opt-in” school not utilizing the entire allocated amount is expected to return the unexpended amount to the MHRSB at the end of the contract period.

Funds will be made available July 1st, 2020 through June 30th, 2021. Financial sustainability will depend on the voters approving the renewal of the mental health and recovery levies in the upcoming years. The funds are grant-based, and each school is required to provide a year-end report to the Board, including actual financial reporting.
V. Proposal Requirements
Each agency must provide the following with their proposal:

A. **Cover Sheet - Appendix A**
   Each school is required to submit one Cover Sheet.

B. **Behavioral Health plan**

C. **Budget - Appendix B.** See Appendix C for budget line item definitions.

D. **Proposal Narrative** should include a description of services to be funded with local levy funds (not to exceed two pages). The narrative could include the following:
   - Description of services;
   - How each service addresses the need; and,
   - Outcomes and how outcomes will be measured.

VI. Proposal Submission
- **Proposal Due Date:** No later than 4:30 P.M. on May 8, 2020. Proposals must be received by this time to be considered. Each agency will receive a confirmation of its submitted proposal within 3 business days.
- **Subject Line:** All proposals to be submitted as RFI SCHOOLS LEVY SSW.
- **Where to Submit:** Proposals need to be submitted via email to coordinator@mhrsbssw.org. No fax, mailed, courier delivered, or hand-carried proposals will be accepted.

NO PDF files will be accepted.

VII. Questions, Technical Assistance and Updates
Questions can be sent via email to coordinator@mhrsbssw.org. All questions and answers will be posted on the Board's website at www.mhrsbssw.org within 5 business days. The deadline submission for questions is April 24, 2020.

VIII. Conditions of Award
The MHRSB reserves the right to make awards according to their process and perception of need in each county. The awardees will be required to enter into a contract with the MHRSB.

MHRSB reserves the right to make no award, make an award for a lesser amount, make an alternative award for the specific project or make an award for a shorter duration. MHRSB reserves the right to ask clarification questions, issue conditional awards, and negotiate a proposal.

Funding awarded pursuant to this award depends on the availability of local levy funds. Should funding be reduced or terminated, the amount of funds available under this grant may be reduced or terminated upon notice to awardee(s), without further obligation on the part of MHRSB.

All literature and publicity that pertains to the delivery of services via this award will state, “Funding for the (behavioral health services name) provided at (School name) is paid in part by local levy funds from the Mental Health and Recovery Services Board of Seneca, Sandusky and Wyandot Counties.”

IX. Notification of Awards
All applicants will be notified in writing no later than June 30, 2020 on the funding awarded under these levy funds. Each awardee will receive a notification letter of the award via email.